



Toolbox TALK

FORKLIFT AND AERIAL LIFT SAFETY

Jobsites are not always at ground level, and sometimes workers need to use forklifts, aerial platforms, articulating boom platforms, or other equipment to perform their work. All work involves hazards and risks, but working at an elevated height requires extra training and attention to safety procedures.

Forklift and Aerial Work Platform Safety Reminders

- Ensure only authorized, trained employees use a forklift or aerial lift.
- Retrain employees every three years for forklifts and as needed for aerial lifts.
- Ensure the lift is appropriate for the task.
- Inspect the forklift or aerial lift prior to use, daily, and before each shift.
- Remove from service and tag any lift that is not functioning correctly.
- Follow the manufacturer's recommendations for maintaining the lift.
- Tie off an aerial lift to the appropriate anchor point.
- Barricade your work area to prevent unauthorized people from walking around the lift.
- Use a spotter if necessary.
- Operate the lift on stable ground; do not exceed the operating slope recommended by the manufacturer, and use outriggers when necessary.
- Know the lift's capacity and do not exceed it.
- Wear a seatbelt when operating a forklift.
- Review OSHA's minimum approach distances when working near electrical lines.
- Make sure loads are within the capacity limit and are stowed properly for stability.
- Avoid using aerial platforms outside in bad weather and high winds.
- Don't use an aerial platform if it must be stabilized against another building or object.
- Never use your aerial platform as a crane.
- Never use a forklift to elevate a worker unless it is designed with a man basket.
- Never stand on the side rails of a lift to gain extra leverage to access a work area.
- Ensure all forklift attachments are approved by the manufacturer or a certified engineer.

Date:

ATTENDANCE RECORD

SUPERVISOR:

CREW MEMBERS PRESENT:

COMMENTS/FEEDBACK:

