



Toolbox TALK

SAFETY AUDITS

Safety audits are designed to measure and improve safety and reduce risks – not to find fault or place blame. The goal is to identify hazards before they cause serious problems, preventing accidents, injuries, and illness. Worksite audits should evaluate the company's adherence to applicable OSHA standards.

For more accurate results, schedule routine safety audits throughout the year, focusing on specific hazards or losses, along with at least one annual comprehensive audit. This helps maintain a safety focus throughout the year, whereas a single annual audit may encourage a safety push immediately before the audit, and the snapshot may not be representative of the entire year.

Auditors should take a fact-finding approach to gathering data and be familiar with both the company's program and all applicable local, state, and federal requirements. All safety audit comments, recommendations, and corrective actions should focus on these questions:

- Does the program cover all regulatory and best industry practice requirements?
- Are the program requirements being met?
- Is there documented proof of compliance?
- Is employee training effective?
- Can and do employees apply specific safe behaviors?

Sharing audit results will help workers understand the deficiencies and work towards compliance, creating a safer environment for all.



Date:

ATTENDANCE RECORD

SUPERVISOR:

CREW MEMBERS PRESENT:

COMMENTS/FEEDBACK: